Application Checklist/Table of Contents

The items below are required elements of the application. If any of the of following items are omitted from the application, the application will be considered incomplete and out of compliance with this RFA and will not be reviewed. Please review carefully and check off each item before the application is mailed. Indicate the page number for each section.

Page Number

- ❑ A.   Application Cover Sheet (Attachment I)...
- ❑ B.   Agency Information (Attachment ll) ....
- ❑ C.   Application Checklist/Table of Contents (Attachment lll) ....
- ❑ D.   Project Profile (Attachment IV)..
- ❑ E.   Target Population (Attachment V) ....
- ❑ F.   Applicant Capability (3 page limit) ....
- ❑ G. Community Assessment (3 page limit)..
- ❑ H. Community Collaborative (4 page limit and Attachment VI)..
- ❑ I.   Project Description (4 page limit and Attachments Vlll and IX)..................................
- ❑ J.   Scope of Work (2 page limit and Attachment X) ....
- ❑ K.   Evaluation Plan (3 page limit) ....
- ❑ L.   Budget, Budget Justification and Match Documentation Form (Attachment XI) ....
- ❑ M. Attachment Section ....
    - ❑ 1. Organizational Chart...
    - ❑ 2. Duty Statements ....
    - ❑ 3. Resumes ....
    - ❑ 4. List of Board of Directors ....
    - ❑ 5. Proof of Non-profit Status or Board Resolution ....
    - ❑ 6. Letters of Support ....
    - ❑ 7. Letters of Commitment from Subcontractors...
    - ❑ 8. School Agreement Forms (Attachment VII) ....
    - ❑ 9. Incoming Funds by Source (1998/1999) (Attachment Xll) ....
    - ❑ 10. Anticipated Funds by Source (1999/2000) Attachment Xll) ....
    - ❑ 11. Payee Data Record (Attachment XIV)..
    - ❑ 12. Mentoring Documentation (if applicable)...